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7-11 June 2004
Item 2 of the provisional agenda

Provisional annotated agenda, timetable and organization of work and list of documents

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Annotated provisional agenda

1. **Opening of the session: statements by the President of the Executive Board and the Executive Director**

2. **Adoption of the provisional agenda, timetable and organization of work**

[FOR ACTION — E/ICEF/2004/8]

The provisional agenda has been drafted in consultation with the Bureau. The Executive Board will adopt the agenda for the session, making any amendments it considers necessary.

3. **Annual report of the Executive Director: progress and achievements against the medium-term strategic plan (MTSP)**

[FOR INFORMATION — E/ICEF/2004/9]

In her annual report to the Executive Board on the work of UNICEF, the Executive Director will report on progress and results achieved against the targets of the MTSP.

4. **Draft country programme documents**

[FOR ACTION — E/ICEF/2004/P/L.1-E/ICEF/2004/P/L.22]

The draft country programme documents (CPDs) are presented to the Board for discussion and comment, and for approval of the aggregate totals of estimated regular and other resources in the programme budget. In response to Economic and Social Council resolution 2003/3, the electronic versions of the CPDs, to be made available on the UNICEF Internet site, will contain a link to the United Nations Development Assistance Framework results matrices, where applicable.

Taking into account the comments made at this session, the draft documents will be revised and posted on the UNICEF Internet site in October 2004, together with a summary results matrix. They will be submitted to the Board for approval on a no objection basis at the first regular session of 2005 unless at least five members have informed the secretariat in writing, within six weeks of the posting of a document, of their wish to bring a particular country programme before the Executive Board.

The Board will have before it 21 draft CPDs:

(a) Four from Eastern and Southern Africa: Angola, Burundi, Madagascar and Zimbabwe (E/ICEF/2004/P/L.1-E/ICEF/2004/P/L.4);

(b) One from West and Central Africa: Cape Verde (E/ICEF/2004/P/L.5);

(c) One from the Americas and Caribbean: a consolidated proposal for the Southern Cone countries (Argentina, Chile and Uruguay) (E/ICEF/2004/P/L.6);

(d) Two from East Asia and the Pacific: Malaysia and Philippines (E/ICEF/2004/P/L.8-E/ICEF/2004/P/L.9);

(e) Eleven from Central and Eastern Europe, the Commonwealth of Independent States and the Baltic States: Armenia, Azerbaijan, Bosnia and Herzegovina, Kazakhstan, Kyrgyzstan, Romania, Serbia and Montenegro (including

Kosovo (currently under United Nations administration (United Nations Interim Mission in Kosovo)), Tajikistan, the former Yugoslav Republic of Macedonia, Turkmenistan and Uzbekistan. E/ICEF/2004/P/L.10-E/ICEF/2004/P/L.20;

(f) Two from the Middle East and North Africa: Islamic Republic of Iran and Iraq (E/ICEF/2004/P/L.21-E/ICEF/2004/P/L.22). There is also a recommendation for approval to increase the other resources ceiling for the Iraq country programme for 2004 (E/ICEF/2004/P/L.23).

Following an introductory statement by the Director, Programme Division, the regional directors will provide brief overviews of activities in their regions, as well as summaries of the draft CPDs being presented at this session.

5. Assessment of the UNICEF experience of joint programming

[FOR ACTION — E/ICEF/2004/10]

The report has been prepared in response to Executive Board decision 2003/10, which requested the Executive Director to submit to the Board a written report containing an assessment, based on specific country examples, of the UNICEF experience of joint programming and other innovative and collaborative approaches aimed at improving programming effectiveness and reducing transaction costs for programme countries, and their associated costs and benefits.

6. Progress report on the evaluation function in UNICEF

[FOR ACTION — E/ICEF/2004/11]

The report has been prepared in response to Executive Board decision 2002/9, in which the Board requested the secretariat to present a progress report on the evaluation function in UNICEF.

7. Orphans and other vulnerable children affected by HIV/AIDS: oral report

8. Reports on field visits of Executive Board members

[FOR INFORMATION — E/ICEF/2004/CRP.6 and E/ICEF/2004/CRP.7]

The Board will review and discuss the reports of the joint field visit to Guatemala by members of the Executive Boards of UNICEF, the United Nations Development Programme/United Nations Population Fund and the World Food Programme, and of the visit to the Democratic Republic of the Congo by members of the UNICEF Executive Board, both of which took place in March 2004.

9. Timing of the approval of the UNICEF biennial support budget

[FOR ACTION — E/ICEF/2004/AB/L.2]

In response to a request by the Executive Board in decision 2003/17, the secretariat will present a report that explores options for the timing of the approval of the biennial support budget in the context of one of the existing regular board sessions. The report of the Advisory Committee on Administrative and Budgetary Questions will be available for information (E/ICEF/2004/AB/L.3).

10. Working methods of the Executive Board

Following up decision 2004/4, the Bureau will present recommendations to improve the Board's working methods, including the issues of: (a) the timely submission, presentation and analytical content of documents, including draft decisions; (b) the Executive Board's work planning process; and (c) the use and timing of informal briefings.

11. Other matters

The Board may consider discussing any other issues that it finds appropriate under this agenda item.

12. Closing statements by the Executive Director and the President

Annex

Proposed timetable and organization of work for the 2004 annual session of the Executive Board, 7-11 June*

Monday, 7 June	a.m.	*Item 1*	Opening of the session: statements by the President and the Executive Director
		Item 2	Adoption of the provisional agenda, timetable and organization of work
		Item 3	Annual report of the Executive Director: progress and achievements against the medium-term strategic plan
	p.m.	*Item 3 (cont'd)*	Annual report of the Executive Director: progress and achievements against the medium-term strategic plan
		Item 4	Review of draft country programme documents
Tuesday, 8 June	a.m.	*Item 4 (cont'd)*	Review of draft country programme documents
	p.m.	*Item 4 (cont'd)*	Review of draft country programme documents
		Item 5	Assessment of the UNICEF experience of joint programming
Wednesday, 9 June	a.m.	*Item 5 (cont'd)*	Assessment of the UNICEF experience of joint programming
		Item 6	Progress report on the evaluation function in UNICEF
	p.m.	*Item 6 (cont'd)*	Progress report on the evaluation function in UNICEF
			Informal consultations
Thursday, 10 June	a.m.	*Item 8*	Reports on field visits of Executive Board members
		Item 10	Working methods of the Executive Board
	p.m.	*Item 9*	Timing of the approval of the UNICEF support budget
		Item 7	Orphans and other vulnerable children affected by HIV/AIDS: oral report
Friday, 11 June	a.m.		Informal consultations on outstanding draft decisions (if necessary)
	p.m.	*Item 11*	Other matters
		Item 12	Closing statements by the Executive Director and the President

* When consideration of an agenda item concludes ahead of the allocated time, the next item will be taken up for consideration and the timetable adjusted accordingly.